



# TOWN OF CRAMERTON BOARD OF COMMISSIONERS

WILL CAUTHEN, MAYOR

DEMETRIOS KOUTSOUIAS, MAYOR PRO-TEMPORE

COMMISSIONER HOUSTON HELMS • COMMISSIONER SUSAN NEELEY  
COMMISSIONER DONALD RICE • COMMISSIONER DIXIE ABERNATHY

**BOARD OF COMMISSIONERS MEETING**  
**THURSDAY, January 10<sup>th</sup>, 2019 @ 6:00 PM**  
**G.M. MICHAEL COMMISSION CHAMBER**

*Citizens with disabilities requiring special needs should contact Cramerton Town Hall three (3) days prior to the meeting by calling 704-824-4337.*

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## AGENDA

\*6:00pm – 6:55pm Work Session\*

1. **Call to Order and Determination of Quorum.**
  2. **Adoption of Agenda for this meeting.**
  3. **Work Session Items**
    - a. Update BOC Rules of Procedure (pages 4 to 18)
    - b. Presentation of Traffic Calming Studies at Cimarron Blvd. (pages 19 to 27)
- [5-10 minute RECESS]**

\*\*7:00pm Reconvene Meeting\*\*

1. **Invocation and Pledge of Allegiance.**
2. **Public Comment**

Anyone may speak on any issue. If you are here to speak at a public hearing, please wait until the public hearing has been opened on that particular item. Before speaking, please state your name & address. Please limit comments to 3 minutes.
3. **Proclamation**
  - a. A Proclamation to honor the life of Dr. Martin Luther King, Jr. and recognize Martin Luther King, Jr. Day on January 21, 2019. (page 28)
4. **Presentation**
  - a. Cramerton Historical Society – Richard Atkinson
5. **Agenda Items NOT Requiring a Public Hearing**
  - a. Minutes for BOC
    - i. **Action Item:** Consider approval of the November 15 and December 3, 2018 BOC meeting minutes. (pages 29 to 37) (pages 38 to 40)
  - b. Finance
    - i. **Action Item:** Consider approval of the FYE 6/30/18 Audit Contract Extension. (pages 41 to 44)
  - c. Planning & Zoning
    - i. Brownfields Grant
      1. Site presentation and public discussion on Brownfields Grant.  
*Note: This is to satisfy federal grant application guidelines.*  
(pages 45 to 47)

- ii. Traffic Calming
  - 1. Further discussion (if necessary) of traffic calming study results on Cimarron Drive.
- iii. Villages at Cramerton Mills (VCM)
  - 1. **Action Item: Resolution #2019-01** - to close (unused) Public Right-of-Way Catfish Lane by request of VCM Developers. (pages 48 to 51)
- d. Fire Department
  - i. 2018 NC Office of State Fire Marshal Rescue Grant Update (pages 52 to 62)
- e. Board of Commissioners Business
  - i. BOC Rules of Procedure
    - 1. **Action Item:** Consider adopting updated BOC Rules of Procedure based on 6pm work session discussions.
    - 2. **Action Item:** Resolution 2019-02 – Resolution adopting policy and procedure for personal attendance at BOC meetings. (pages 63 to 64)
  - ii. Cramerton Post Office Verbal Update (from Commissioner Helms)
  - iii. Cramerton High School Championship Banners (1944 and 1945) (pages 65 to 66)
  - iv. Board Appointments
    - 1. Planning & Zoning
      - a. **Action Item:** Consider approval of Planning & Zoning Board Appointments.
        - i. Consider reappointing Brad Milton to a full time position. (pages 67 to 70)
    - 2. Community Committee
      - a. **Action Item:** Consider approval of Community Committee Board Appointments
        - i. Consider appointing Zachary Hooper from an alternate to a full voting member.
        - ii. Consider appointing Marcia Grant from an alternate to a full voting member.
  - v. Cramerton BOC 2019 Goals and Objective Meeting Reminder
    - 1. Saturday, January 26, 2019: Discussion of possible BOC site visits of 8am – 9am.

## 6. Manager's Report

- a. Reminder Gaston County BOC Meeting re. MT Land Development Approval: Tuesday, January 22 @ 6pm @ Gaston Co. Courthouse.

## 7. General Staff Reports (as needed)

Update from Two Rivers Utilities, Mr. Mike Bynum ▪ Town Attorney ▪ Town Clerk  
 ▪ Police Chief ▪ Fire Chief ▪ Planning Director ▪ Finance Director ▪ Parks & Rec. Director

## 8. Topics of Discussion for Each Commissioner

## 9. Adjournment

## 10. Closed Session

- a. [N.C.G.S. 143-318.11(a)(6)] To consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.
- b. [N.C.G.S. 143-318.11(a)(3)] Consult with the attorney to protect the attorney-client privilege.

### Upcoming BOC Meetings

- Thursday, January 24 @ 6pm
- Saturday, January 26 @ 8am – 12noon (BOC Goals & Objectives)
- Tuesday, February 5 @ 6pm
- Thursday, February 21 @ 6pm