



# TOWN OF CRAMERTON BOARD OF COMMISSIONERS

WILL CAUTHEN, MAYOR

DEMETRIOS KOUTSOUPIAS, MAYOR PRO-TEMPORE

COMMISSIONER HOUSTON HELMS • COMMISSIONER SUSAN NEELEY  
COMMISSIONER DONALD RICE • COMMISSIONER DIXIE ABERNATHY

*Board of Commissioners Work Session  
Thursday, October 19, 2017 @ 6:00pm*

**BOARD OF COMMISSIONERS MEETING**  
Thursday, October 19, 2017 @ 7:00 PM  
G.M. MICHAEL COMMISSION CHAMBER

*Citizens with disabilities requiring special needs should contact Cramerton Town Hall three (3) days prior to the meeting by calling 704-824-4337.*

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## AGENDA

### \*\*6:00pm Work Session\*\*

1. Presentation of language for strong code enforcement language (\*presented at the meeting).

### 7pm Bi-Monthly Meeting

1. **Call to Order and Determination of Quorum.**
2. **Adoption of Agenda for this meeting.**
3. **Public Comment**

Anyone may speak on any issue. If you are here to speak at a public hearing, please wait until the public hearing has been opened on that particular item. Before speaking, please state your name & address. Please limit comments to 3 minutes.

4. **Proclamations**

- a. A Proclamation recognizing October as Domestic Violence Awareness Month. (page 4)
- b. A Proclamation to honor Veterans in recognition of Wednesday, November 11<sup>th</sup> as Veterans Day. (page 5)

5. **Recognition**

- a. A resolution awarding badge and service weapon to Cramerton Police Chief Greg E. Ratchford in recognition of his distinguished career in services to the town and citizens of Cramerton. (page 6)

6. **Agenda Items NOT Requiring a Public Hearing**

- a. BOC Minutes
  - i. **Action Item:** Consider approval of the August 3, 2017 BOC meeting minutes (item was tabled at the October 5, 2017 BOC meeting) (pages 7 to 14)
  - ii. **Action Item:** Consider approval of the September 5, 2017 BOC meeting minutes. (pages 15 to 24)

- b. **Big Board Review** (pages 25 to 27)
- c. Planning and Zoning
  - i. Lakewood Greenway
    - 1. **Action Item:** Per memo, consider directing staff to negotiate a contract with AMT Engineers for the Construction Admin for the Lakewood Greenway. (page 28)
  - ii. Market Street improvements concept (\*presented at meeting)
  - iii. Traffic Calming Policy
    - 1. Lakewood Neighborhood Area
      - 1. **Action Item:** Update presentation by staff on traffic calming results and BOC consideration of further action. (pages 29 to 30)
    - 2. Center Street
      - 1. **Action Item:** Provide feedback/ direction to staff for traffic calming analysis for Center Street. (pages 31 to 32)
- d. Parks and Recreation
  - i. Aquatic Structures
    - 1. **Action Item:** Review and consider engineer proposals for inspection of Cramerton aquatic structures. (pages 33 to 35)
- e. Cramerton Board of Commissioners
  - i. Town Attorney Search
    - 1. **Action Item:** Consider the appointment of a Cramerton Town Attorney.
  - ii. Village at Cramerton Mills
    - 1. **Action Item:** Consider “2<sup>nd</sup> Amendment to Contract” to purchase and sale contract for Town Firing Range Property. (pages 36 to 40) (Map exhibits A and B at end of agenda packet)
  - iii. Cramerton Veterans Memorial – verbal update from Ad Hoc Committee
  - iv. Community Committee
    - 1. **Action Item:** Consider the Community Committee recommendation for Cramerton Citizen of the Year Award. (pages 41 to 44)
  - v. Appointments
    - 1. **Action Item:** Consider re-Appointment to Planning Board. (pages 45 to 47)
  - vi. Cramerton Christmas Parade
    - 1. **Action Item:** Consider appointment of a Grand Marshal for the Cramerton Christmas Parade (Thursday, December 7)
  - vii. Proposal to cancel the December 21 meeting.

- i. **Action Item:** Consider cancelling the Thursday, December 21, 2017 meeting due to the Winter Holidays. *Note: The BOC has traditionally cancelled the 2<sup>nd</sup> meeting in December for this reason.*

## 7. Manager's Report

a. Verbal update on 2017 Road Project

1. **Action Item:** A Resolution Exempting Cramerton from the Mini Brooks act for Summit Engineering for the 2017 Cramerton Road Maintenance Project. (pages 48 to 49)

## 8. General Staff Reports (as needed)

▪ Update from Two Rivers Utilities, Mr. Mike Bynum ▪ Town Attorney ▪ Town Clerk  
▪ Police Chief (stats update) ▪ Fire Chief (stats update) ▪ Planning Director ▪ Finance Director ▪ Parks & Rec. Director

## 9. Committee Reports

## 10. Topics of Discussion for Each Commissioner

## 11. Closed Session

- a. NCGS 143-318.11(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

## 12. Adjournment

### Upcoming BOC Meetings

- ~~Thurs., Nov. 2 @ 7pm~~ – CANCELLED ▪ Thurs., Nov., 16 @ 7pm (6pm work session)
- Tues., Dec. 5 @ 7pm ▪ Thurs., Dec., 21 @ 7pm (6pm work session)