



# TOWN OF CRAMERTON BOARD OF COMMISSIONERS

WILL CAUTHEN, MAYOR

DEMETRIOS KOUTSOUPIAS, MAYOR PRO-TEMPORE

COMMISSIONER HOUSTON HELMS • COMMISSIONER SUSAN NEELEY  
COMMISSIONER DONALD RICE • COMMISSIONER DIXIE ABERNATHY

**BOARD OF COMMISSIONERS MEETING**  
**Thursday, November 16, 2017 @ 7:00 PM**  
**G.M. MICHAEL COMMISSION CHAMBER**

*Citizens with disabilities requiring special needs should contact Cramerton Town Hall three (3) days prior to the meeting by calling 704-824-4337.*

**Police Chief Greg Ratchford Retirement Reception:** Please note there will be a reception with light refreshments from 5:30pm – 6:30pm to recognize the distinguished career of Chief Ratchford.

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## AGENDA

### 7pm Bi-Monthly Meeting

1. **Call to Order and Determination of Quorum.**
2. **Invocation and Pledge of Allegiance.**
3. **Adoption of Agenda for this meeting.**
4. **Public Comment**

Anyone may speak on any issue. If you are here to speak at a public hearing, please wait until the public hearing has been opened on that particular item. Before speaking, please state your name & address. Please limit comments to 3 minutes.

### 5. **Proclamation/ Recognition**

- a. A Proclamation recognizing Kelly Stafford as Cramerton's 2017 Citizen of the Year. (page 4)
- b. A Proclamation to recognize Cramerton Police Chief Greg E. Ratchford for his over 30 years of Public Service and positive contributions and leadership to the Town of Cramerton. (page 5)
  - i. Chief Ratchford will be officially awarded his badge and service weapon in recognition of his distinguished career in services to the town and citizens of Cramerton.

### 6. **Presentation**

#### a. **Order of the Long Leaf Pine**

- i. Chief Greg E. Ratchford will be presented with the distinguished North Carolina Award of The Order of the Long Leaf Pine. – *Presented by Gaston County Sheriff Alan Cloninger.*
- ii. Proclamation recognizing Chief Greg E. Ratchford as a recipient of the Order of the Long Leaf Pine. (page 6)

## 7. Agenda Items Requiring a Public Hearing

- a. A public hearing to consider amending the Land Development Code sections 9.9(7), to amend the current Sign regulations to allow LED message boards under certain conditions. (pages 7-8)
  - i. Open Public Hearing
  - ii. Staff Comments/ BOC Q & A
  - iii. Developer Comments
  - iv. Public Comments
  - v. Close Public Hearing
  - vi. **Action Item:** Consider approval to amend the Land Development Code sections 9.9(7), to amend the current Sign regulations to allow LED message boards under certain conditions.

## 8. Agenda Items NOT Requiring a Public Hearing

- a. BOC Minutes
  - i. **Action Item:** Consider approval of the September 19, 2017 BOC meeting minutes. (pages 9-19)
- b. Finance
  - i. Presentation of the Cramerton FY 16-17 Audit by Rob Collis of Collis and Assoc.
  - ii. FY 2017-2018 Budget Amendments (page 20)
    1. **Action Item:** Consider Budget Ordinance Amendments #2017-1; 2017-2; 2017-3; 2017-4; 2017-5. (pages 21-22)
- c. Public Works
  - i. 2017 Paving Project
    1. **Action Item:** Request from B&N Grading to waive the \$3,000 of liquidated damages incurred at the end of the project. (pages 23-27)
- d. **Big Board Review** (pages 28-30)
- e. Planning and Zoning
  - i. Cramerton permits and projects monthly update (10-15 minutes; presented at the meeting)
  - ii. Lakewood Greenway
    1. Update Project Memo (\*presented at meeting)
  - iii. Traffic Calming Policy
    1. Woodlawn & Eighth Avenue Update (pages 31-32)
      1. **Action Item:** Update presentation by staff on traffic calming results and BOC consideration of further action.
    2. Center Street
      1. Staff update on citizen input regarding speed humps. (pages 33-34)

## 9. Cramerton Board of Commissioners

### i. Village at Cramerton Mills

1. **Action Item:** Consider “Amendment to Contract” to purchase and sale contract for Town Firing Range Property. (page 35)

### ii. Town of Cramerton Code of Ordinance

1. **Action Item:** Resolution # 2017-09: A resolution to amend the Code of Ordinances of the Town of Cramerton, Chapter 92. (pages 36-41)

### iii. Cramerton Veterans Memorial – verbal update from Ad Hoc Committee

### iv. Planning and Zoning Commission Appointment

1. **Action Item:** Consider two applications for appointment to the Planning and Zoning Commission. (pages 42-47)

## 10. Manager’s Report

### a. Verbal Updates

- i. Montcross Chamber – January 10, 2017 Airport Tour
- ii. ABC Store (Wilkinson location) expansion update

## 11. General Staff Reports (as needed)

- Update from Two Rivers Utilities, Mr. Mike Bynum ▪ Town Attorney ▪ Town Clerk
- Police Chief ▪ Fire Chief ▪ Planning Director ▪ Finance Director ▪ Parks & Rec. Director

## 12. Topics of Discussion for Each Commissioner

## 13. Closed Session

- a. [N.C.G.S. 143-318.11(a)(6)] To consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.

## 14. Adjournment

### Upcoming BOC Meetings

- Tues., Dec. 5 @ 7pm – New Board of Commissioner Organization Meeting
- ~~Thursday, December 21 @ 7pm – CANCELLED~~