



**TOWN OF CRAMERTON  
BOARD OF COMMISSIONERS**

**RONNIE WORLEY, MAYOR**

**WILL CAUTHEN, MAYOR PRO-TEMPORE**

**COMMISSIONER SAM CARPENTER · COMMISSIONER DEMETRIOS KOUTSOUPIAS ·  
COMMISSIONER TAMMY LAWRENCE · COMMISSIONER SANDRA R. WARE**

**COMMISSION MEETING – WORK SESSION  
THURSDAY, FEBRUARY 19, 2015, 7:00 PM  
G.M. MICHAEL COMMISSION CHAMBER**

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**AGENDA**

- 1. Call to Order and Determination of Quorum**
- 2. Adoption of Agenda for this meeting**
- 3. Public Comment**

Anyone may speak on any issue. If you have a specific item on the agenda that you are presenting, please wait until the appropriate time. If you are here to speak at a public hearing, please wait until the public hearing has been opened for public comment on that particular item. Before speaking, please state your name and address. Please limit comments to three minutes.

- 4. Presentation from Mr. John Sugg, Certified Arborist**

Mr. Sugg will present the results from the Tree Survey conducted this summer in Cramerton which was funded by a NC Urban Forestry Grant.

- 5. Update from Two Rivers Utilities, Mr. Mike Bynum and updates from Town Departments Heads: Town Attorney, Police Chief, Planning Director, Finance Director, Town Clerk and others as needed.**

**6. Committee Reports : Recreation Committee**

**7. Interim Town Manager Report (page 4)**

Report included in supporting documentation.

**8. Review and discussion of agenda items not requiring a public hearing**

**A. Discussion and possible action to approve proposed February 3, 2015 meeting minutes. (not included, will be sent for your review when available)**

**B. Discussion and possible action to appoint Joyce Sanders to the Centennial Celebration Sub Committee - (Wilene Cunningham) (pages 5-7)**

Application was received on 2/3/15 and back ground check performed on 2/10/15

**C. Discussion and possible action to Set a Public Hearing for April 7, 2015 to consider two text amendments to the Land Development Code (page 8)**

- 1) Amend the definition of Private Residential Quarters
- 2) Amend Section 5.11 – Accessory Structures

**9. Town Manager Search Discussion**

**10. Topics of Discussion for Each Commissioner**

**11. Closed Session: 143 318.11**

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to

the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee

## 12. Adjournment

### Upcoming Meetings and Events

February 19, 2015	7:00 p.m.	Workshop Meeting	Town Hall
March 3, 2015	7:00 p.m.	Regular Meeting	Town Hall
March 19, 2015	7:00 p.m.	Workshop Meeting	Town Hall

Planning and Zoning Board Meetings are held every Third Tuesday at 6:00pm at Town Hall  
Parks and Recreation Advisory Board Meetings are held every First Monday at 7:00pm at Town Hall

TO: Mayor Worley and Town Board of Commissioners  
FROM: Kevin Krouse; Interim Town Manager  
DATE: February 16, 2015  
RE: Town Manager Report for February Workshop Meeting

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Below is a quick update of items in Town we are currently working on or other items of note for your information:

- William Ratchford requested to pay the fee in lieu for the boardwalk. We have drafted an agreement and sent it to Mr. Ratchford.
- An assessment of our Information Technology has been completed by Pharr Technologies and we await the results and recommendations.
- Discussions have been initiated with Nick Parker regarding the Hamrick Road water and sewer agreements that were executed in 2010 with the property owners. More information to follow once a meeting takes place.
- Davis and Floyd engineering are closing their Hickory office and we have since parted ways. US Infrastructure in Charlotte has been retained to provide engineering services for VCM and other projects left behind by Davis and Floyd.
- The overall park ordinance is still being reviewed by staff. We expect this to come back to you at the next workshop meeting for adoption in April which is enough time before our May 1<sup>st</sup> opening.
- We have discovered we need additional land from Ben Rudissil to construct the Lakewood Greenway. The floodway is the problem but we believe Mr. Rudissil will donate this land to Catawba Lands Conservancy. Discussions initiated.
- Central Park study completed and the presentation will be made at the retreat on the 24<sup>th</sup>.
- We have a Goat Island progress meeting Feb 18<sup>th</sup> and I will have more information for you after this meeting. The railings and lights have been installed and construction on the Pier has begun.

**APPLICATION FOR APPOINTMENT/RE-APPOINTMENT  
TO A BOARD/COMMITTEE FOR THE  
TOWN OF CRAMERTON, NORTH CAROLINA**

The Town of Cramerton appreciates your interest in serving on a Board/Committee and requests that you complete the following application. This application requests general information based on your interest in applying for a Board/Committee for the Town of Cramerton.

Applicant Name: Joyce Sanders Date of Application: 2/3/15  
Home Address: 5547 Weavers Row Boston NC 28056  
Street Address, Town, Zip Code

Cramer  
woods

Mailing Address (If different than above): \_\_\_\_\_

Home Phone: 704-823-8960 Business Phone: \_\_\_\_\_

Cell Phone (For Town Hall Use Only): 704-460-1056

Email Address: \_\_\_\_\_

In order to consider this application and provide balance and diversity to the various Boards, the Town of Cramerton requests that the following information be voluntarily provided:

Date of Birth 5/11/42 Male:  Female:

Race: W (African American, White, Hispanic, Asian, Native American)

Occupation: retired RN

Do you reside within the Town Limits of Cramerton: Yes  No

Do you reside within the Cramerton Extraterritorial Jurisdiction: Yes  No

Length of residence in Cramerton: 9 Years \_\_\_\_\_ Months

**Please indicate your preference by the number (first choice being "1") and choose.**

**Town of Cramerton Boards**

Planning and Zoning Board _____	ABC Board _____
Parks and Recreation Board _____	Beautification Committee _____
Veterans Sub Committee _____	Centennial Celebration Sub Committee <u>1</u>

**QUESTIONNAIRE (PLEASE ATTACH ADDITIONAL SHEETS IF NEEDED)**

**Please answer questions 1 through 4 if you are a new applicant. If you are already serving as a committee member then you will need to answer only questions 5 and 6 regarding re-appointment.**

1. Why do you want to serve or continue to serve on this board/committee?

graduated from CNS - 1st - 12th.  
Lived in W. Crumpton during those yrs.  
Worked on 45 Review committee

2. Why do you think you would be an asset to this board/committee?

Some knowledge of Crumpton during those yrs. & activities

3. What do you feel are your qualifications for serving on the board/committee requested?

Working on previous Reunions in Crumpton + For GMH

4. What areas of concern would you like to see the board/committee address?

not sure @ this time

**QUESTIONS FOR COMMITTEE MEMBER RE-APPOINTMENT ONLY:**

5. What has the board or committee accomplished while you have served?

6. If re-appointed, what goals do you have for the board or committee in your next term?

Prior Public Service

Board/Committee/Civic

From

To

Additional Comments:



**G.E. Ratchford**  
Chief of Police

# **CRAMERTON POLICE DEPARTMENT**



**R.M. Robinson**  
Operations Captain  
**W.B. Adams**  
Support Services Captain

## **MEMORANDUM**

**TO:** Wilene Cunningham, Town Clerk

**FROM:** Greg Ratchford, Chief of Police

**DATE:** February 10, 2015

**RE:** Background Investigation – Joyce Sanders

**Cc:** Kevin Krouse, Interim Town Manager

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A background check on Town of Cramerton Centennial Celebration Sub-Committee applicant, Joyce Sanders, was conducted on 02/10/2015. The background check was performed utilizing information obtained from the North Carolina Division of Motor Vehicles (NCDMV), and the North Carolina Administrative Office of the Courts (NCAOC).

Active criminal history on Ms. Sanders was absent.

The original Release of Personal Information, signed by Ms. Sanders and detailed results of the background check will be maintained on file with my department.

TO: Mayor Worley and Town Board of Commissioners  
FROM: Kevin Krouse; Interim Town Manager  
DATE: February 16, 2015  
RE: Text Changes – Agenda Item 8 (c)

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We have two text changes to bring before the Board of Commissioners, both of which will have recommendations from the Planning and Zoning Board.

1) An amendment to the Private Residential Quarters Definitions.

Our current ordinance regulates ownership which we have found to not be permissible. This arose from a citizen text change request to allow the homes to be rented.

2) A change to the accessory structures definition.

The current ordinance regulates accessory structure size based on the lot size only. Staff proposes a change that would regulate based on primary structure size in addition to lot size.

\*\*\*Staff recommend scheduling a public hearing for April 7