

**STATE OF NORTH CAROLINA
COUNTY OF GASTON
TOWN OF CRAMERTON**

November 1, 2005

The Board of Commissioners for the Town of Cramerton met in Regular Session on Tuesday, November 1, 2005 at 7 p.m. in the G.M. Michael Commission Chamber.

BOARD MEMBERS PRESENT: Mayor Cathy C. Young; Mayor Pro Tempore Jeff Ramsey; Commissioners Ronald Murphy, Jacque Sumner, Willie Carter and Joel Lineberger.

OTHERS PRESENT: Michael Peoples, Town Manager; LuAnn Ellis, Town Clerk; Greg Ratchford, Chief of Police; Steve Baucom, Town Planner; Charles Hastings, Water Department Superintendent; Bill Brown Town Attorney; Rodney Robinson, Deputy Chief of Police; Officer B.P. Falls; Captain Chris Baxter; Sergeant Brad Adams; Officer Lewis Bowman.

Mayor Young called the meeting to order. Commissioner Lineberger gave the Invocation and the Pledge of Allegiance was offered by all.

AMENDMENT TO THE AGENDA: Upon a motion by Commissioner Sumner, seconded by Commissioner Murphy, the Board voted unanimously to move Item 3.F. Resolution – NCDOT Left Turn on US 29/74; Item 3.G. Resolution Support for Town Pre-Disaster Mitigation Grant Application; Item 3. H. Resolution of Support for Town of Cramerton Application for Funding to Complete a Master Pedestrian Plan and Item 3.I. Resolution in Support of Funding from Clean Water Management Trust Fund to the Consent Agenda.

AMENDMENT TO THE AGENDA: Upon a motion by Commissioner Murphy, seconded by Commissioner Sumner, the Board voted unanimously to reverse Item 3.A. Recognition of Officer Lewis Bowman with Item 3. J. Discussion of Accepting Wastewater from City of Belmont.

CONSENT AGENDA: Upon a motion by Commissioner Lineberger, seconded by Commissioner Sumner, the Board voted unanimously to approve the Consent Agenda as amended as follows:

Approval of the Minutes of the September 25, 2005 and October 4, 2005 Meetings
Resolution – NC DOT Left Turn on Us 29/74
Resolution – Support for Town Pre-Disaster Mitigation Grant Application
Resolution of Support for Town of Cramerton Application for Funding to Complete a Master Pedestrian Plan
Resolution – Support of funding from Clean Water Management Trust Fund

DISCUSSION OF CRAMERTON (MAYWORTH) SCHOOL: The Town Attorney stated that he did not receive any additional news from the developer.

PUBLIC WATER SUPPLY SYSTEM IDENTIFICATION NUMBERS: The Town Manager stated that a response was needed from the State before we proceed.

WASTEWATER TREATMENT PLANT UPGRADE: The Town Manager stated that the project was on schedule, that we were waiting on authorization from the Governor and the authorization to construct.

AGENDA SETTING POLICY: The Town Manager stated that the document was really an amendment to the Code of Ordinances rather than a policy. He stated that the document amended Chapter 30 of the Code of Ordinances.

Mayor Young stated that in reading the document, that there didn't seem to be any drastic changes. She stated that the document was how the Board had conducted business in the past.

The Town Manager stated that there were no major changes, just the times of meetings and some clarification.

Upon a motion by Commissioner Murphy, seconded by Commissioner Carter, the Board voted unanimously to approve the amendment to Chapter 30 of the Code of Ordinances.

INSERT AMENDMENT

COMMISSIONER MURPHY – COMMENTS: Commissioner Murphy asked if the Board was going to approve the minutes of the October 4 meeting since they were not in the workshop packet.

Mayor Young stated that the minutes were included as a part of the Consent Agenda.

Commissioner Murphy stated that the copy of the minutes he had received were accurate.

Mayor Young stated that the previous motion to approve would stand.

RECOGNITION OF BOY SCOUT TROOP 22: Mayor Young stated that the Boy Scouts would be present at the next meeting and the town had prepared a Proclamation in their honor.

DISCUSSION OF ACCEPTING WASTEWATER FROM THE CITY OF BELMONT: Mr. Jerry Hatten, engineer for the City of Belmont presented the Board copies of a map showing three major developments that could increase the amount of flow of wastewater from Belmont to the Town as stated in the previous agreement.

Mr. Hatten stated that if the Town would accept the flow, it would be at no cost to the Town and would save the City of Belmont the cost of upgrading pump stations that were now at capacity. He stated that the current agreement stated that they would have a maximum flow of 180,000 gallons per day. Mr. Hatten stated that this would need to be increased to approximately 280,000 gallons per day.

Commissioner Murphy asked if the wastewater from Belmont Central would be a part of this agreement. Mr. Barry Webb, Manager of Belmont stated that this was not in the plans.

Commissioner Murphy stated that he was in favor of a county regulated system and felt that this was the first step. Mr. Hatten stated that he felt that Belmont, Mount Holly and Cramerton were in a unique situation within the county to help each other.

Mayor Pro Tempore Ramsey asked for a breakdown of the wastewater from each area. He was advised that Eagle Park would be approximately 118,000 gallons per day; Belmont reserve would have approximately 79,000 gallons per day and 31,000 gallons per day would be from existing residential..

Commissioner Murphy asked about the cost. He was advised that there would be no cost to Cramerton.

Commissioner Murphy asked about the implementation timeline. He was advised that Belmont would like to move quickly on the project.

Upon a motion by Commissioner Sumner, seconded by Commissioner Murphy, the Board voted unanimously to authorize the Town Manager and the Town Attorney to negotiate the contract with the City of Belmont for the acceptance of wastewater and to negotiate with Eagle Mountain Finishing for the easements needed to get the wastewater to the Town.

Commissioner Lineberger stated that he felt that there were still some discussions that needed to take place between the Town in-house, but felt it was something that we should definitely pursue.

PURCHASING POLICY: The Town Manager stated that staff and the attorney have reviewed the document that had been presented to the Board. He stated that the document was pretty comprehensive about how purchases should be made and how bidding processes work with the purchase order system in place and exceptions.

The Town Manager stated that the policy also included a section on Capital Inventory Asset Management. He stated that currently, the Town recorded all purchases of \$500.00 or more as capital assets. He stated that this document increased that amount to \$1,000.00.

Commissioner Murphy stated that he had asked the Finance Director a few questions about how account numbers were assigned to purchases. He stated that she had verified that the account numbers were assigned by the department heads and amounts were verified prior to purchasing.

Upon a motion by Commissioner Murphy, seconded by Mayor Pro Tempore Ramsey, the Board voted unanimously to approve the purchasing policy as follows:

INSERT POLICY

PRIVILEGE LICENSE ORDINANCE: The Town Planner stated that an amended copy of the document had been placed at the table prior to the meeting. He stated that the policy before the board would be effective immediately and would supercede any previous documents.

Commissioner Murphy asked if this document had been adopted before but not implemented. He was advised that it had been adopted before but there were technical changes such as dates and simplifications to the ordinance.

Commissioner Murphy stated that he had noticed that several classes of people had not been included such as attorneys. He was advised that professional people were taxed by the state.

Commissioner Lineberger asked where the fees on the schedule came from. He was advised that the fees came from the statutes. He was further advised that the Town could decrease the suggested fees, but not increase them.

Commissioner Lineberger stated that there was really no discretion on the Town's part as to the fee amounts.

Upon a motion by Mayor Pro Tempore Ramsey made a motion to adopt the ordinance as presented, the motion was seconded by Commissioner Lineberger.

Commissioner Murphy stated that at some point he hoped that staff would talk to the businesses and let them know that it was a mechanism to protect them, not just another way to collect money.

Commissioner Lineberger stated that he had a question about subcontractors. He stated that the way he read the ordinance, each subcontractor working under a general contractor would be required to have a license. He was advised that the policy allowed that. Commissioner Lineberger asked how that would be enforced. He was advised that the simplest way would be to require the fees with the zoning permits.

Commissioner Sumner asked if we had personnel to enforce this part of the ordinance. The Town Attorney stated that the large sites would be easy to monitor, however, the smaller sites could be a problem.

Commissioner Lineberger stated that he did not feel that the burden should be placed on the general contractor to ensure that each subcontractor had a license.

The Town Attorney stated that the general contractor should be able to identify their subs and some things would naturally fall under the permit for the general contractor himself.

Commissioner Lineberger stated that he felt staff needed to think about the ordinance.

The Town Manager stated that there may be an enforcement issue on the smaller contractors, but that the permits would be good for one year.

The Town Attorney stated that the zoning ordinance and the privilege license ordinance would catch each other.

Commissioner Lineberger stated that once the policy was established, he felt it would be okay.

Mayor Young stated that we didn't expect it all at once, that it was there as a tool and we would do what we could, that we did not need to add staff for this ordinance.

Mayor Young called for the vote. The vote on the motion to adopt was unanimous.

USDA FEASIBILITY STUDY FOR TOWN HALL AND WWTP RENOVATIONS: The Town Manager stated that he had been working with Pease to finish the study. He stated that the renovations would be to the upstairs of the Town Hall building and to relocate the public works facility to the Eagle Road property. He stated that he would like to have a representative from Pease at the next meeting to go over the numbers with the Board.

REGOGNITION OF OFFICER LEWIS BOWMAN: Mayor Young stated that Officer Lewis Bowman would be leaving at the end of the month for service in Iraq. She read a proclamation and presented it to Officer Bowman.

Chief Ratchford stated that the department was shocked when they received notice of Officer Bowman's deployment. He stated that they were very proud to have an officer who served in the military. He stated that Officer Bowman will be missed and the department had purchased a money clip with the badge on it and they would like to present it to him to take with him.

Chief Ratchford stated that there would be a reception for Officer Bowman after the meeting.

PRE-DISASTER MITIGATION GRANT: The Town Manager stated that copies of the completed grant were given to each board member.

2004-2005 ANNUAL AUDIT: The Town Manager stated that the auditor hoped to present the audit to the Board at the November workshop meeting.

WASTE MANAGEMENT CONTRACT: The Town Manager stated that he had met with the representative from Waste Management and felt that he would be able to get a four percent fuel surcharge if the Town would renew the contract for two years.

He stated that he also thought he could get the "trigger" rate at 2.25 per gallon – where the charges would stop and the dumpster service for the recreation department at no cost. He stated that he felt the bid was competitive and we were paying lower than some of our neighbors.

Commissioner Murphy asked about future growth. He was advised that there was a built in part of the contract that talked about growth within the town.

Commissioner Lineberger asked if there was a maximum number of customers to be served in the contract. He was advised that the number of customers was open.

The Town Manager was directed to prepare a proposed amendment/extension for the November 29 meeting.

PRESENTATION – MR. JEFF WISE, EXECUTIVE DIRECTOR OF THE U.,S. NATIONAL WHITEWATER CENTER: The Town Manager stated that Mr. Wise would be present at the November 29 meeting for a presentation to the Board on the Whitewater Center.

There being no further business, Mayor Young adjourned the meeting.

Mayor Cathy C. Young

ATTEST:

LuAnn A. Ellis, Town Clerk

